The Council for the Study of Community Colleges

CALL FOR PROPOSALS
62nd Annual Conference
April 2-4, 2020
Tempe Mission Palms Hotel
Tempe, AZ

Conference Theme:
Advancing Equitable Futures

Proposal Deadline: November 30, 2019 at 11:59 PM Pacific

Click Here to Submit a Proposal

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Hashtag: #CSCC2020

2020

ABOUT CSCC AND THE 62ⁿᵈ ANNUAL CONFERENCE

About CSCC
The Council for the Study of Community Colleges (CSCC) is an affiliate of the American Association of Community Colleges (AACC) and a project of the Center for the Study of Community Colleges (www.centerforcommunitycolleges.org) hosted by the Bill J. Priest Center for Community College Education. Council members include university-based researchers and community college practitioners who further scholarship on the community college enterprise. The purposes of the Council are to:

- Contribute to the development of pre-service and in-service education for community college professionals;
- Conduct and disseminate research pertaining to community colleges;
- Serve as a forum for dialogue between university professors, graduate students, and community college practitioners who study community colleges;
- Disseminate information about related conferences and events;
- Provide research and other services to the American Association of Community Colleges and its affiliate councils;
- Recognize outstanding service to, research in, and publication about community college education; and
- Provide a unified and formal base of participation for CSCC members in AACC affairs.

About the Annual Conference
CSCC meets annually as a community of scholars, leaders, and practitioners dedicated to the study of the community college enterprise. The annual conference serves as a forum for professors, graduate students, community college practitioners, and others interested in research and scholarship on topics involving or related to the community college. CSCC encourages proposals that advance knowledge and understanding of a broad range of issues related to community colleges as a field of study. We welcome proposals from faculty, administrators, students, practitioners, and policy makers.

2020 Conference Location
Tempe Mission Palms Hotel
60 E 5th Street
Tempe, AZ 85281

Conference Theme: *Advancing Equitable Futures*
Community colleges are collectively known as "democracy's college" because of their open access mission that allows students from a range of racial, ethnic, socioeconomic, and geographic backgrounds the opportunity to participate in higher education. In recent years, the commitment to access has been enhanced by a commitment to success. As institutions, community colleges have grown and changed as organizations and attempted to serve a variety of missions and functions. Now is the time to revisit the purposes, missions, and functions of our community colleges and imagine the possibilities for democratizing functions that advance equitable opportunities for all stakeholders. As community college practitioners and researchers working together, CSCC can lead conversations that result in actionable outcomes. As an organization, it is also important that we provide equitable space to hear the diverse voices of researchers who work in a variety of organizational settings. That is the goal of this year's conference.

This year, our conference divisions include Equity, Diversity, and International; Leadership and Organizations; Policy and Finance; Students; Teaching, Learning, and Faculty; and Workforce and Career Education. The Program Committee welcomes proposals in each of these divisions, as they are all critical for the advancement of community colleges and the students they serve. Please keep the conference theme in mind as you submit. We encourage you to share your work that focuses on advancing equitable futures in all aspects of our community colleges.

PROPOSAL GUIDELINES

General Information

- Individuals submitting proposals to the annual conference must choose from among the conference's various divisions (e.g., students).
- Each proposal must designate the preferred presentation type/format, as well as any other types/formats in which the submitter is willing to present.
- Proposal narratives should not exceed 1,500 words. Submissions longer than 1,500 words will not be considered. References, tables, and figures are not included in the word count.
- All proposals must include an abstract of 50 words or less. The program committee relies on the abstracts to assign appropriate reviewers. Please include methodology information in the abstract.
- All proposals except those for symposia will be evaluated through a blind review process. Therefore, the names of the authors and their institutions should not appear within the proposal narrative, headers, footers or attachments (reference list, tables, figures), except in the case of symposium proposals. Please ensure that <u>all</u> author and institution information is removed from the file submitted. *Submissions that have this information will not be reviewed or considered for inclusion in the conference.*
- Each proposal must be submitted as a single PDF document through the designated system.
- Authors are welcome to submit multiple proposals. However, one goal of the conference is to engage as many of our attendees as possible as presenters. While all proposals will be scored through blind review, the planning committee will take into account the number of times that any one person appears as the first author on multiple proposals when planning the final program.

Submission Deadline

There is only **one** proposal submission deadline. All proposals must be received as PDF documents through the submission system no later than **November 30, 2019 at 11:59 PM PT**. Receipt will be acknowledged by email. No emailed, faxed, or mailed submissions will be accepted. Each proposal will go through a blind review process and will be evaluated based upon the criteria described below.

The principal contact person for the proposal will be notified of acceptance or rejection via e-mail by February 7, 2020. If you have not received notification of acceptance or rejection by February 7, please contact Regina Garza Mitchell at regina.garzamitchell@wmich.edu.

Conference Divisions

CSCC encourages proposals from all disciplinary and interdisciplinary perspectives that employ diverse research paradigms and methods including qualitative, quantitative, mixed methods, arts-based, evaluation, historical methods of inquiry, community engaged scholarship, and others. This year, we will use the following divisions/categories:

a) Equity, Diversity, and International
b) Leadership and Organizations
c) Policy and Finance
d) Students
e) Teaching, Learning, and Faculty
f) Workforce and Career Education

The program committee will utilize these categories in assigning reviewers and in organizing the conference sessions. We also recognize that the content of the proposal may cross multiple divisions. In that case, the committee recommends that you select the division most aligned with your proposal.

PROPOSAL TYPES

Research and Scholarly Papers
Research papers should report on original, empirical research focused on issues important to community colleges. Scholarly papers provide a clear and succinct synthesis of applicable research and scholarship or discuss a critical question on a topic of current interest to community colleges. The difference between these two types of papers lies is in sources of evidence to support a line of argumentation. Research papers rely on empirical evidence whereas scholarly papers may advance a theoretical or philosophical argument drawing on non-empirical evidence.

Research paper proposals should include sections that describe the study objectives or purposes, theoretical and/or conceptual framework(s) or perspectives used, study methods or modes of inquiry, data sources or evidence, preliminary or final results or conclusions, significance of the study, and implications for further research, policy and practice.

Proposals for *Scholarly* papers should include sections which describe the purpose of the paper, the significance of the topic, the theoretical and/or analytical framework or the perspectives used, a description of the body of literature reviewed, and the conclusion of the analysis.

Research and Scholarly papers can also focus on disseminating best practices, but they must meet the standards regarding the use of appropriate research/evaluation methods and/or scholarly analysis.

Research/scholarly paper proposals will be evaluated based on objectives or purpose; importance of the topic to the study of community colleges; originality of the work; grounding in appropriate literature; quality of theoretical or conceptual framework or analytical argument; interpretation or soundness of the research design and analysis; reasonableness of the conclusions and implications; and the general clarity of the proposal.

Roundtables
Roundtable sessions provide a discussion forum to advance, enhance or share information about a topic of community college policy or practice, or one of historical, professional or theoretical importance to community colleges. The presenters at each roundtable will share significant information in a conversational manner, encourage and allow time for those in attendance to participate in discussion, and ensure that all leave with resources on the topic. Proposals should clearly state the significance of the topic, objectives and intended outcome of the session, and strategies to engage participants. Accepted roundtable presentations will likely be assigned to a table with another presentation to foster engagement.

Roundtable proposals should describe as many of the following as are applicable, preferably in this order:
- Objectives, purpose, and significance of the proposed discussion
- Perspectives or theoretical/conceptual framework that will guide the discussion
- Data, evidence, or resources related to the discussion topic
- Strategies to engage participants
- Conclusions and implications.

Roundtable proposals will be evaluated on objectives or purpose; importance of the topic to the study and/or understanding of community colleges; originality of the work; grounding in appropriate literature; quality of the theoretical, conceptual, or analytical framework; soundness of the strategy to engage participants; reasonableness of the conclusions and implications; and the general clarity of the proposal.

Symposia

Symposia are focused, thematic discussions linking together the work of a panel of presenters, and are designed to utilize all available time in a session, typically 1 hour and 15 minutes. The focus of a symposium is a clearly identified theme or topic that is of interest and importance to community college researchers or practitioners.

Members of the symposium panel make brief presentations on the theme, and then provide time for discussion. Symposium proposals will be evaluated based on the originality of the topic and its centrality to the study of community colleges, the clarity and coherence of the proposed presentations, and the method of discussion facilitation.

A symposium is an integrated session that features interaction between and among a panel of presenters and the audience to advance knowledge of a particular research problem.

Rather than present the results of a series of discrete research studies, participants in an interactive symposium session should draw from their research-based expertise to engage in interactive dialogue that advances session attendees' knowledge of:
- How to best address a particular research problem;
- An emerging issue in a specific area of research, policy, or practice; or
- An emerging educational theory or research methodology.

The names and backgrounds of presenters should be included in the proposal. A typical symposium session might begin with brief presentations from the panelists (or interactive Q&A between the moderator and panelists) about the session's research problem, followed by ample time for discussion among the panelists and between the panelists and other session attendees. The proposal should identify and designate a session moderator.

Proposals for symposium sessions should describe as many of the following as are applicable, preferably in this order:
- Objectives of the session;
- Importance of the theme or topic to CSCC members;
- Backgrounds of the presenters as related to the session's research problem;
- Expertise or perspective that each presenter will contribute; and
- Structure and format of the session, including the designation of a moderator and strategies to facilitate audience discussion.

Symposium session proposals will be evaluated on the following criteria: objectives or purpose; importance of the topic to the study and/or understanding of community colleges; originality of the work; grounding in appropriate literature; quality of the theoretical, conceptual, or analytical framework; soundness of the strategy to engage participants; reasonableness of the conclusions and implications; and the general clarity of the proposal. In addition, symposium proposal reviews will consider presenters' knowledge of the topic, appeal to CSCC attendees, timeliness of the topic, and that the session is integrated rather than just a series of related papers.

PROPOSAL SUBMISSION

All conference proposals must be submitted via the submission system. **Click Here to Submit a Proposal**.

File Format and Naming
All proposal files **must** be submitted in **a single PDF**. The file name should include the submitting author's last name, and a "short" version of the title, such as: *"Jones_CC Fac Workloads"*. Prior to being sent out for review, the Conference Chair will duplicate all proposal files and give them unique identifying numbers as file names in order to ensure blind review.

The submitting author will be required to provide the following information via the online submission form:
- **Presenter information (**Names, organizational affiliations, and email addresses of all authors; *to facilitate blind review, please ensure that identifying information about the presenters does not appear anywhere within the uploaded proposal file*)
- **Title**
- **Abstract** (no more than 50 words)
- **Division** (see divisions listed on p. 4)
- **Primary research method**
- **Preferred presentation format (**and indication of willingness to present in other formats)

The submitting author also will need to upload a **single** PDF file via the online system that includes:
- **Preferred Presentation Format** (e.g., research paper, roundtable)
- **Proposal Title**
- **Proposal Narrative** of no more than 1,500 words (approximately 4 single-spaced pages)
- **Reference List**
- **Tables, figures, or other illustrative supporting materials** (optional)

A 12-point font should be used throughout the document, with margins of no less than 1" on all sides. All pages of the proposal file should be numbered. Again, there should be no information in a proposal for a research paper, a scholarly paper, or a roundtable that identifies the author(s) by name and/or organizational affiliation(s). **Proposals that do not conform to these guidelines will not be sent out for review.**

IF YOUR PROPOSAL IS ACCEPTED

Conference Registration
All presenters whose proposals have been accepted **MUST** register for the conference and pay conference registration fees in order to be allowed to present at the conference. In the case of multiple authors of a proposal, all authors who attend the conference must pay the conference registration fee, whether or not they participate in the presentation. Additional information about the presentations and schedule will be sent out after all proposal acceptance decisions have been made.

Equipment
- Presenters will be responsible for bringing their own laptop computers.
- It is recommended that presenters also bring their presentation files on a flash drive.
- Data projectors will be provided in all rooms for research/scholarly paper sessions, symposia, and pre-conference professional development workshops.
- Those presenting during roundtable sessions should plan to share content with attendees either on a laptop or through handouts that presenters provide.

CALL FOR VOLUNTEERS

Reviewers
Reviewers are needed to evaluate proposals in one or more of the conference format types. Reviews ensure the quality and integrity of the conference program. Comments prepared by the reviewers will be shared anonymously with proposers. For reviewers, please indicate your areas of expertise (methodology and research divisions), position/title, and contact information. Every effort will be made to match reviewers' expertise and research interest with proposals.

Session Chairs
The program chair, in conference with members of the program committee, will assign chairs to each research/scholarly paper session. Chairs facilitate the session by introducing the speakers, keeping time, and moderating post-presentation discussion.

How to Volunteer
Members who are submitting proposals can indicate their interest to serve as a reviewer and/or session chair by answering several questions at the end of the online submission form used to upload their proposals. Also, all members and attendees may volunteer by sending an email to Regina Garza Mitchell, CSCC President-Elect at regina.garzamitchell@wmich.edu.

CONTACT INFORMATION

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2020 Conference Program Committee
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